

Harbor Pipe & Steel, Inc. Application for Employment

Employment History

Provide the following information of your past three employers, assignments or volunteer activities, starting with the most recent. You must complete this section even if you are attaching a resume or a resume has been submitted

Employer Name		Immediate Supervisor	
Phone #		May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Address	Job Title	Dates From To	
Reason for Leaving	Summarize the nature of work performed and job responsibilities:		
Employer Name		Immediate Supervisor	
Phone #		May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Address	Job Title	Dates From To	
Reason for Leaving	Summarize the nature of work performed and job responsibilities:		
Employer Name		Immediate Supervisor	
Phone #		May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Address	Job Title	Dates From To	
Reason for Leaving	Summarize the nature of work performed and job responsibilities:		

Please explain any gaps in employment, other than those due to personal illness, injury or disability:

Have you ever been fired or asked to resign from a job? Yes No

If yes, please explain:

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Education

Name	Location	# of years completed	Diploma/Course of Study
High School			Diploma Received? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Course of Study:
College			Degree: Course of Study:
Other			Other Info/Course of Study:

References

Name	Relationship	Phone #	Length of Time Known

Applicant Statement

I certify that all information I have provided in order to apply for and secure work with the employer is true, complete and correct.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to cancel further consideration of this application, or immediately discharge me from the employer's service, whenever it is discovered.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview.

I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using such information in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that the employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or Federal law.

I understand that this application remains current for only 90 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and without prior notice.

I understand that if offered employment it is contingent on a satisfactory background check, including a reference check, and your ability to provide proof of authorization to work in the United States as required by federal immigration laws.

This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied, oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by an authorized company officer.

I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that Federal immigration laws require me to complete Form I-9 in this regard.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant _____ **Date** _____